Instructions for Mobile Printing

- 1. Go to the library's website on your device: <u>www.midlib.org</u> and click on the Main Menu dropdown.
- 2. Click on Mobile Printing (under services you may need to scroll halfway down.)
- 3. Once on mobile printing, follow the instructions provided on the site:
 - (1) Upload your document into the designated box that says "Click here." (Browse your mobile device and choose the file or picture that you want to print.)
 - (2) Select Black & White or Color Printer (.10 a page for B&W, .50 a page for color on the settings icon).
 - (3) Accept the Terms and Conditions.
 - (4) Enter your email address.
 - (5) Click on Done when all your documents are loaded.

1 PRINT CART	2 PAYMENT	3 PRINT		Engli	sh 🔻
Printer name: Middleborough Public Library					
Preview	Co	olor	Copies	Settings	Price
	Click here	to select and upload	a file		
TOTAL NUMBER OF PAGES: 0				TOTAL PRICE: 0 USD	
Accept <u>Terms and Co</u>	nditions				
		CONTINUE			
Print service delivered via: Princh	A/S / Bjørnholms Allé 22 0	/ DK- 8260 Viby J / CVR: 3 2347 / EIN: <not set=""></not>	37833789 by SAILS, In	c. / 10 Riverside Drive / La	keville,

4. Once your documents have been successfully submitted, tell a staff member at the Main Desk that you want to release your mobile print job, and they will take your payment.

NOTE: Alternatively, you can send your document as an emailed attachment to <u>midpl-bw@ewprints.com</u> for B&W or <u>midpl-color@ewprints.com</u> for color. You will receive a reply email notifying you that your document has been processed and is waiting for pickup at the Main Desk.

PRINT JOBS MAY BE RETREIVED UNTIL THE END OF THE BUSINESS DAY. CASH ONLY.